

## **FORWARD PLAN OF KEY DECISIONS**

*Proposed to be made in the period August 2011 to November 2011*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from August 2011 to November 2011.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

**NB:** Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact  
Katia Richardson on 020 8753 2368 or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

### **Consultation**

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

### **Reports**

Reports will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the relevant meeting.

### **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

### **Making your Views Heard**

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

## **LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11**

<b>Leader:</b>	<b>Councillor Stephen Greenhalgh</b>
<b>Deputy Leader (+Environment and Asset Management):</b>	<b>Councillor Nicholas Botterill</b>
<b>Cabinet Member for Children's Services:</b>	<b>Councillor Helen Binmore</b>
<b>Cabinet Member for Community Care:</b>	<b>Councillor Joe Carlebach</b>
<b>Cabinet Member for Community Engagement:</b>	<b>Councillor Harry Phibbs</b>
<b>Cabinet Member for Housing:</b>	<b>Councillor Andrew Johnson</b>
<b>Cabinet Member for Residents Services:</b>	<b>Councillor Greg Smith</b>
<b>Cabinet Member for Strategy:</b>	<b>Councillor Mark Loveday</b>

## LIST OF KEY DECISIONS PROPOSED AUGUST 2011 TO NOVEMBER 2011

*Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.*

**New entries are highlighted in yellow.**

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
<b>September</b>						
Cabinet  Full Council	5 Sep 2011	<b>Treasury Management Outturn Report 10-11</b>  <i>This report provides information on the Council's debt, borrowing and investment activity for the financial year ending 31st March 2011.</i>	Leader of the Council	Method of consultation: Councillors	Pat Gough, Rosie Watson  Tel: 0208 753 2542, Tel: 020 8753 2563 pat.gough@lbhf.gov.uk, Rosie.Watson@lbhf.gov.uk	CIPFA - Prudential Code Accounting for Capital Finance  CIPFA - Treasury Management Code  Loans and Investment Ledgers  Various Economic Commentaries
	19 Oct 2011		Reason: Budg/pol framework	Ward(s): All Wards		
Cabinet	5 Sep 2011	<b>Rationalisation of Leisure Facilities</b>  Existing Leisure Management Contract for Phoenix Leisure Centre and Janet Adegoke Swimming Pool has not	Cabinet Member for Residents Services	Method of consultation: Engagement with stakeholders	Chris Bunting  chris.bunting@lbhf.gov.uk	None.
	Reason: Expenditure more than		Ward(s): Wormholt and White City	Consultees: Residents Existing users		

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	£100,000	represented value for money.		Members Children's Services Phoenix School Greenwich Leisure Limited		
Cabinet	5 Sep 2011  Reason: Expenditure more than £100,000	<b>Serco Contract Review</b>  Following a review of the financial and service performance of the Serco Waste and Cleansing contract, a clearer performance regime is proposed that provides greater value for money, improves service quality and is based on the principles of risk and reward.	Cabinet Member for Residents Services  Ward(s): All Wards	Method of consultation: Meetings via a project board  Consultees: Serco contractors and in-house officers as appropriate	Sue Harris  Tel: 020 8753 4295 Sue.Harris@lbhf.gov.uk	Serco contract documentation
Cabinet	5 Sep 2011  Reason: Affects more than 1 ward	<b>Request for delegated authority to award cross-authority framework agreement for self-directed support services</b>  London Boroughs of Hammersmith and Fulham, Hillingdon, Brent and Royal Borough of Kensington and Chelsea are seeking to procure a cross borough Framework Agreement to deliver Self Directed Support Services (as part of the	Cabinet Member for Community Care  Ward(s): All Wards	Method of consultation: Service users have been consulted on specifications through a series of forums. Providers have attended forums to discuss developments relating to Self Directed Support.  Consultees: Service users Providers	Christine Baker  Tel: 020 8753 1447 Christine.Baker@lbhf.gov.uk	N/A

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		personalisation agenda). Hammersmith and Fulham are leading the procurement process. The Director of Community Services requests delegated authority to award Framework Agreement contracts for Self Directed Support Services from October 2011.				
Cabinet	5 Sep 2011	<b>Project : 302 Fulham Palace Road, London SW6 - Works: external and communal repairs and redecoration</b>	Cabinet Member for Housing	Method of consultation: Meetings Notice of Intent - Leaseholders Section 20 Notices	Sally Williams, Velma Chapman  Tel: 020 8753 4865, Tel: 020 8753 4807 sally.williams@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000	Tender Acceptance Report to appoint contractor to carry out general building works at 302 Fulham Palace Road, London, SW6.	Ward(s): Palace Riverside	Consultees: Client Agent Client Department		
Cabinet	5 Sep 2011	<b>Project : 1-67 Jepson House, 2-38 &amp; 40-54 Pearscroft Road, London SW6. Works: internal and external refurbishment including works to satisfy fire risk assessment requirements</b>	Cabinet Member for Housing	Method of consultation: Letters & Meetings	Roger Thompson, Martin Matthew  Tel: 020 8753 3920, Roger.Thompson@lbhf.org.uk, Martin.Matthew@lbhf.gov.uk	Procurement Documentation  Project File
	Reason: Expenditure more than £100,000	Full refurbishment works, window and roof renewals, and works to meet Fire Risk	Ward(s): Sands End	Consultees: Residents & Leaseholders		

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		Assessment requirements.				
Cabinet	5 Sep 2011	<b>Appointment of Development Agent Services</b>  Appointment of Development Agent Services contractor for the Housing Development Company.	Cabinet Member for Housing  Ward(s): All Wards	Method of consultation: Development Agent will lead on undertaking resident consultation  Consultees: Residents, amenity groups, council departments	Matin Miah  Tel: 0208753 3480 matin.miah@lbhf.gov.uk	Cabinet report - Housing Development Company (October 2010)
	Reason: Affects more than 1 ward					
Cabinet	5 Sep 2011	<b>Nos 5 and 17-31 Carnwath Road, London, SW6</b>  Sale of Council's Freehold Interest in Collaboration with Current Tenants.	Deputy Leader (+Environment and Asset Management)  Ward(s): Sands End	Method of consultation: Not Applicable  Consultees: Not Applicable	Miles Hooton, Velma Chapman  Tel: 020 8753 2835, Tel: 020 8753 4807 Miles.Hooton@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	Not Applicable
	Reason: Expenditure more than £100,000					
Cabinet	5 Sep 2011	<b>Service Charges for Tenants</b>  This paper seeks approval to implement fixed service charges calculated at block level for Council tenants. It sets out the reason for moving initially to fixed service charges and sets out a timetable for implementation and consultation.	Cabinet Member for Housing  Ward(s): All Wards	Method of consultation: Forms part of report  Consultees: Tenants	Kathleen Corbett  Tel: 020 8753 3031 Kathleen.Corbett@lbhf.gov.uk	Social rent reforms in the Local Authority Sector
	Reason: Affects more than 1 ward					

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Cabinet	5 Sep 2011	<b>General Fund Capital Programme, HRA Capital Programme &amp; Revenue Budget 2011/12 - Month 2</b>  <i>Report seeks approval to adjust Capital Programme &amp; Revenue Budgets.</i>	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger, Isaac Egberedu  Tel: 0208 753 1900, Tel: 020 8753 2109, Tel: 020 8757 2503 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk, Isaac.Egberedu@lbhf.gov.uk	Capital monitoring report & Revenue monitoring report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
Cabinet	5 Sep 2011	<b>The contract for the management, maintenance and development of the Bishops Park Tennis Centre - Approval of appointment of preferred bidder</b>  This report seeks approval for the appointment of a contractor to undertake the service contract for the management of the tennis facilities at Bishops Park.	Cabinet Member for Residents Services	Method of consultation: Tender Appraisal Panel	Chris Bunting  chris.bunting@lbhf.gov.uk	Financial analysis of final tender  PQQ assessment
	Reason: Expenditure more than £100,000		Ward(s): Palace Riverside	Consultees: Legal, Finance, Procurement, Residents Services, Lawn Tennis Association		
Cabinet	5 Sep 2011	<b>Introduction of Interim Guidance to Social Landlords on the affordable Rent Tenure in LB Hammersmith and Fulham</b>  This report details the options available to the Council in introducing guidance to social landlords in the borough on	Cabinet Member for Housing	Method of consultation: Discussions and meetings	Ian Ruegg  Tel: 020 8753 1722 ian.ruegg@lbhf.gov.uk	Homes and Communities Agency - 2011 -2015 Affordable Homes Programme - February 2011  Localism Bill - December 2011
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Registered Providers in LBH&F		

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		rent setting for the new affordable rent tenure on both new build and conversions.				
Cabinet	5 Sep 2011	<b>Disposal of Edith Summerskill House, Clem Attlee Estate</b>	Cabinet Member for Housing	Method of consultation: None to date, to commence shortly	Ian Ruegg Tel: 020 8753 1722 ian.ruegg@lbhf.gov.uk	Edith Summerskill Project documents
	Reason: Expenditure more than £100,000	This report recommends the disposal of a vacant Council owned tower block at Edith Summerskill House on the Clem Attlee estate with the proceeds from the sale being utilised to fund future housing and regeneration activity in the borough.	Ward(s): Fulham Broadway	Consultees: Tenant and Leaseholders of Edith Summerskill House		
Cabinet	5 Sep 2011	<b>West London Joint Framework Agreement for the Provision of Privately Managed Accommodation</b>	Cabinet Member for Housing	Method of consultation: Legal and Democratic Services Finance and Corporate Services	Daren Daly Tel: 020 8753 1247 daren.daly@lbhf.gov.uk	1. Joint Framework Agreement for PMA Scheme  2. Joint Framework Agreement for PMA Scheme
	Reason: Expenditure more than £100,000	The PMA Scheme comprises furnished accommodation, both houses and flats, procured and managed by managing agents (the service provider) on behalf of the Council. The properties are used as temporary accommodation for homeless households who have applied to the Council under the	Ward(s): All Wards	Consultees: Jacqueline Scott Kathleen Corbett		



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		provisions of Part VII of the Housing Act 1996. The properties can also be used for the prevention of homelessness.				
<b>October</b>						
Cabinet	10 Oct 2011  Reason: Expenditure more than £100,000	<b>Sex and Relationships and Substance Misuse Education Tender</b>  To approve a 1 year contract award with option to renew on a yearly basis with an approximate value of £125,000 in the first year (including £20,000 start up costs).  The tender will seek a single provider to re-develop, manage and deliver the highly regarded sex and relationships and substance misuse programme currently delivered in LBHF schools, colleges and youth settings.	Cabinet Member for Children's Services  Ward(s): All Wards	Method of consultation: N/A tender of existing service  Consultees: N/A	Emma Sleight  Tel: 020 8753 6216 emma.sleight@hf-pct.nhs.uk	CMD Report  DMT report
Cabinet	10 Oct 2011	<b>Possible changes to Taxicard Scheme</b>  In a context of reducing	Cabinet Member for Children's Services	Method of consultation: A public consultation is due to start week commencing 21st February 2011 for one	Natasha Price  Natasha.Price@lbhf.gov.uk	Possible Changes to Taxicard Scheme: Public Consultation Needed - report

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	Reason: Expenditure more than £100,000	funding from Transport for London and increasing demand for the Taxicard scheme, a public consultation was carried out to seek views on future options. This report will summarise the public consultation responses and will put forward recommendations for the Taxicard scheme going forward.	Ward(s): All Wards	month. This will include direct mailouts of background information and a questionnaire along with a web-based questionnaire on Citizen Space.  Consultees: All registered users of the scheme. Focus groups involving a number of relevant local organisations.		approved on 22 December 2010
Cabinet	10 Oct 2011  Reason: Affects more than 1 ward	<b>Travel Assistance Policies</b>  Travel Assistance Policy – Special education needs (SEN)	Cabinet Member for Children's Services  Ward(s): All Wards	Method of consultation: All parents, pupils and staff at Special schools have been consulted about the SEN Travel Assistance Policy.  Consultees: All staff and parent/carers and pupils attending special schools and units have been consulted.	Pat Matheson, Terry Baker  Tel: 020 8753 3789, Tel: 020 8753 2555 Pat.Matheson@lbhf.gov.uk, terry.baker@lbhf.gov.uk	Post 16 Transport Policy  SEN Travel Assistance Policy

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Cabinet	10 Oct 2011	<b>Riverside Gardens, Hammersmith, W6 - Removal of Asbestos in Tank Room</b>	Cabinet Member for Housing	Method of consultation: Meetings Notice of Intent Section 20 Notices	Velma Chapman, Sally Williams  Tel: 020 8753 4807, Tel: 020 8753 4865 velma.chapman@lbhf.gov.uk, sally.williams@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000	Tender Acceptance Report to appoint contractor to carry out the removal of asbestos in the tank room at Riverside Gardens, Hammersmith, W6.	Ward(s): Hammersmith Broadway	Consultees: Client Agent Client Department		
Cabinet	10 Oct 2011	<b>DCLG Funding to Combat Social Housing Fraud</b>	Leader of the Council	Method of consultation: Draft report circulated across Housing and Regen Dept and CSD for comments and input. Briefing meeting with Director of Housing and Regeneration.	Geoff Drake  geoff.drake@lbhf.gov.uk	DCLG letter confirming funding provided.
	Reason: Expenditure more than £100,000	Paper to outline the strategy to ensure social housing properties are used for those in need and to identify where this funding fits into that strategy, asking for approval for the funds.	Ward(s): All Wards	Consultees: Director of Housing and Regeneration EMT		
Cabinet	10 Oct 2011	<b>Use of 2011/12 HFBP profit share</b>	Leader of the Council	Method of consultation: Through EMT and service engagement	Marie Snelling  Tel: 020 8753 4288 marie.snelling@lbhf.gov.uk	Self service strategy paper
	Reason: Expenditure more than £100,000	<i>This report requests approval to use the HFBP profit share to pursue further e-services as part of a wider self serve strategy.</i>	Ward(s): All Wards	Consultees: Directors, Assistant Directors and Heads of Service		

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Cabinet	10 Oct 2011	<b>General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring Report 2011/12 - Month 3</b>  <i>Report seeks approval to changes to the capital programme and revenue budget.</i>	Leader of the Council	Method of consultation: PSB	Jane West  Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report  Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
Cabinet	10 Oct 2011	<b>Fire Alarm System Upgrade to Various Sheltered Housing Accommodations</b>  Tender Acceptance Report to appoint contractor to carry out Fire Alarm Upgrade to various Sheltered Housing Accommodations within the Borough.	Cabinet Member for Housing	Method of consultation: Client Meetings	Velma Chapman, Vince Conway, Laura Hunter, Martin Matthew  Tel: 020 8753 4807, Tel: 020 8753 1915, Tel: 020 8753 4243, velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Department		
Cabinet	10 Oct 2011	<b>Installation of IRS Systems at White City Estate, Clem Attlee and Sheltered Housing Properties</b>  Tender Acceptance Report to appoint contractor to carry out installation of IRS Systems at White City Estate, Clem Attlee and various Sheltered Housing Accommodations.	Cabinet Member for Housing	Method of consultation: Client Meetings Section 20 Notices - Letter of Intent	Vince Conway, Laura Hunter, Martin Matthew, Velma Chapman  Tel: 020 8753 1915, Tel: 020 8753 4243, , Tel: 020 8753 4807 vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): Fulham Broadway; Wormholt and White City	Consultees: Client Department		

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Cabinet	10 Oct 2011  Reason: Expenditure more than £100,000	<b>Warden Call System Upgrade Phase 1</b>  Upgrade of Warden Call System to various properties within North of the Borough (Hammersmith).	Cabinet Member for Housing  Ward(s): Askew; Avonmore and Brook Green; College Park and Old Oak; Hammersmith Broadway; Ravenscourt Park; Shepherds Bush Green; Town; Wormholt and White City	Method of consultation: Client Meetings Section 20 Notices (Letter of Intent)  Consultees: Client Department	Velma Chapman, Vince Conway, Martin Matthew, Laura Hunter  Tel: 020 8753 4807, Tel: 020 8753 1915, , Tel: 020 8753 4243 velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, Martin.Matthew@lbhf.gov.uk, helen.hunter@lbhf.gov.uk	Tender Documents
Cabinet	10 Oct 2011  Reason: Expenditure more than £100,000	<b>Warden Call System Upgrade Phase 2</b>  Upgrade of Warden Call System to various properties within South of the Borough (Fulham).	Cabinet Member for Housing  Ward(s): Fulham Broadway; Fulham Reach; Munster; North End; Parsons Green and Walham; Sands End	Method of consultation: Client Meeting Section 20 Notices - Letters of Intent  Consultees: Client Department	Laura Hunter, Martin Matthew, Vince Conway, Velma Chapman  Tel: 020 8753 4243, , Tel: 020 8753 1915, Tel: 020 8753 4807 helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk, vince.conway@hfhomes.org.uk, velma.chapman@lbhf.gov.uk	Tender Documents

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Cabinet	10 Oct 2011	<b>1 – 76 Barton House, Townmead Road - Lift Upgrade</b>  Tender Acceptance Report to appoint contractor to carry out Part Upgrade of the Two Existing Passenger Lifts.	Cabinet Member for Housing	Method of consultation: Client Meeting Section 20 Notices - Letter of Intent	Velma Chapman, Vince Conway, Laura Hunter, Martin Matthew  Tel: 020 8753 4807, Tel: 020 8753 1915, Tel: 020 8753 4243, velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): Sands End	Consultees: Client Department		
Cabinet	10 Oct 2011	<b>Replacement of Communal Water Storage Tanks - South</b>  Tender Acceptance Report to appoint contractor to carry out Replacement of Communal Water Storage Tanks – South.	Cabinet Member for Housing	Method of consultation: Client Meetings Section 20 Notices - Letter of Intent	Velma Chapman, Vince Conway, Laura Hunter, Martin Matthew  Tel: 020 8753 4807, Tel: 020 8753 1915, Tel: 020 8753 4243, velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): Addison; Sands End; Shepherds Bush Green; Town	Consultees: Client Department		
Cabinet	10 Oct 2011	<b>Replacement of Communal Water Storage Tank - North</b>  Tender Acceptance Report to appoint contractor to carry out Replacement of Communal Water Storage Tanks – North.	Cabinet Member for Housing	Method of consultation: Client Meeting Section 20 Notices - Letter of Intent	Velma Chapman, Vince Conway, Laura Hunter, Martin Matthew  Tel: 020 8753 4807, Tel: 020 8753 1915, Tel: 020 8753 4243, velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway; Shepherds Bush Green; Wormholt and White City	Consultees: Client Department		

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<b>November</b>						
Cabinet	7 Nov 2011	<b>Shepherds Bush Common Improvement Project</b>  Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common.	Cabinet Member for Residents Services	Method of consultation: Stakeholder Advisory Group Meetings Public events	Marlene Pope  Tel: 020 8753 2447 marlene.pope@lbhf.gov.uk	None
	Reason: Expenditure more than £100,000		Ward(s): Shepherds Bush Green	Consultees: Local Amenity Groups Local residents Statutory bodies		
Cabinet	7 Nov 2011	<b>Parking Projects Programme 2011/12</b>  This report outlines the key parking priorities of the Council and presents a parking projects programme for 2011/12.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Stakeholders consulted as appropriate	Naveed Ahmed  Tel: 020 8753 1418 Naveed.Ahmed@lbhf.gov.uk	Previous associated reports.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Residents, businesses, Councillors, Emergency Services.		
Cabinet	7 Nov 2011	<b>Measured Term Contract for Day-to-Day Breakdown Repair and Maintenance to Lift Plan and Associated Equipment to Housing Properties</b>  Tender Acceptance Report to appoint contractor to carry out day to day breakdown repair and maintenance to lift plant and associated equipment in Housing Properties.	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Martin Matthew, Velma Chapman  Tel: 020 8753 4807 Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	Tender Documents - E Tendering
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Leaseholders		

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Cabinet	7 Nov 2011	<b>Measured Term Contract for Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Associated Equipment to Non-Housing Buildings</b>  Tender Acceptance Report to appoint contractor to carry out Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Association Equipment in Non-Housing Properties.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Consultation Meetings	Martin Matthew, Velma Chapman  Tel: 020 8753 4807 Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	Tender Documents - E-Tendering
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client		
Cabinet	7 Nov 2011	<b>Measured Term Contract for Planned Preventative Mechanical Maintenance for Boroughwide Housing Properties 2011-2015</b>  Tender Acceptance to appoint contractor to carry out servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs to Housing Properties.	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Velma Chapman, Martin Matthew  Tel: 020 8753 4807, velma.chapman@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents - E Tendering
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Leaseholders		
Cabinet	7 Nov 2011	<b>Measured Term Contract for Planned Preventative Mechanical Maintenance for Boroughwide Non-Housing Properties 2011 - 2015</b>  Tender Acceptance to appoint contractor to carry out	Deputy Leader (+Environment and Asset Management)	Method of consultation: Meetings	Velma Chapman, Pat Nolan  Tel: 020 8753 4807, Tel: 020 8753 4516 velma.chapman@lbhf.gov.uk,	Tender Documents - E-Tendering
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client		



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		servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs to Non-Housing Properties.				
Cabinet	7 Nov 2011  Reason: Expenditure more than £100,000	<b>Measured Term Contract for Planned Preventative Maintenance to Mechanical Plant - Specialist Works 2011 - 2015</b>  Tender Acceptance to appoint contractor to carry out servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs – Specialist Works.	Deputy Leader (+Environment and Asset Management)  Ward(s): All Wards	Method of consultation: Consultation Meetings  Consultees: Client	Velma Chapman, Pat Nolan  Tel: 020 8753 4807, Tel: 020 8753 4516 velma.chapman@lbhf.gov.uk,	Tender Documents - E-Tendering
Cabinet	7 Nov 2011  Reason: Expenditure more than £100,000	<b>Measured Term Contract for Door Entry System – Boroughwide Housing Properties 2011 - 2015</b>  Tender Acceptance to appoint contractor to carry out day to day reactive breakdown callout repairs together with a small element of routine servicing to door entry systems and automatic doors and barriers to the Council's Housing Properties.	Cabinet Member for Housing  Ward(s): All Wards	Method of consultation: Consultation Meetings  Consultees: Client Leaseholders	Velma Chapman, Martin Matthew  Tel: 020 8753 4807, velma.chapman@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents - E-Tendering

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
<b>December</b>						
Cabinet	5 Dec 2011	<b>The Archives Service Review</b>  This report will outline the current position and recommend options for the future delivery of the Council's archives service.	Cabinet Member for Residents Services	Method of consultation: Series of formal and informal meetings	Chris Bunting  chris.bunting@lbhf.gov.uk	None.
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Local Stakeholders		